

CURRICULUM AND QUALITY COMMITTEE REPORT

Subject: Terms of Reference - Curriculum and Quality Committee	Purpose: For Approval <input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Information <input type="checkbox"/>
Prepared by: H Anderson	Date: 5 October 2017
Purpose: The Committee is asked to review its current Terms of Reference	
Linked to Strategic Goal 2: Deliver successful outcomes for all our learners.	
Executive Summary: The Regional Board will consider any amendments to all Board committee Terms of Reference at its meeting on 7 December. The Committee is asked to consider the attached Terms of Reference and suggest any necessary amendments.	
Recommendation: That the Committee agree the Terms of Reference prior to submission to the next Board of Management.	
Previous Committee Approvals:	
For publication <input checked="" type="checkbox"/>	For publication with redactions <input type="checkbox"/>
Not for publication <input type="checkbox"/>	

BORDERS COLLEGE
CURRICULUM AND QUALITY COMMITTEE
TERMS OF REFERENCE



1 Constitution

There will be a minimum of 5 Regional Board Members (one will be the Academic Staff Board Member and one Student Association Executive Member) and there may be other committee members co-opted as appropriate.

In attendance will be the two Vice Principals for Curriculum and for Quality and Innovation. Others may attend by invitation.

1.1 Quorum: Meetings shall be quorate if 3 members of the committee are present.

2 Terms of Reference

2.1 To discuss and monitor issues relating to development of the College's Academic Programme and wider curriculum;

2.2 To monitor and review progress on the College's Strategic Education Objectives;

2.3 To monitor the College's Key Performance Indicators relating to the performance of students, teaching and learning across the College;

2.4 To Approve Annual Quality Report and the Outcome Agreement Self-Evaluation having received delegated authority of the Regional Board;

2.5 To receive reports annually on the work of the Curriculum and Quality Team (CQT);

2.6 To monitor Student Satisfaction;

2.7 To monitor College complaints and compliments;

2.8 To monitor College arrangements for Student Representation;

2.9 To monitor the Quality Assurance Strategy;

2.10 To receive reports on curriculum visits by Regional Board Members on a bi-annual basis;

2.11 To receive and approve the College's annual College level Self-evaluation and Development Plans;

2.12 To develop appropriate policies as directed by the Regional Board;

2.13 To oversee the disbursement of the Trust Funds.

3 Meetings

The Committee shall meet at least once each term and more frequently as necessary.

4 Reporting

All members of the Regional Board shall receive a copy of the minutes of each meeting and the Chair of the Committee shall make an oral or written report at the following Regional Board meeting.

Approved by the Board –

Date of next review -