

**Borders College**

**Finance & General Purposes Committee  
Extraordinary General Meeting  
at**

**3.30pm on Wednesday 6 July, 2016**

**Location: Board Room, Scottish Borders Campus**

**Actions**

Item	Action	Responsibility and Date
35/16	Following the recent estate changes the College's Estates Strategy will be updated accordingly.	P Smith



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**Extraordinary General Meeting**  
 at  
**3.30pm on Wednesday 6 July, 2016**

**Location: Board Room, Scottish Borders Campus, Galashiels**

**Minutes**

<b>ITEM</b>	<b>MINUTE</b>
Present          In Attendance	Elaine Acaster (Chair) Tony Jakimciw David Peace Andy Winwood          Peter Smith (Vice Principal - Finance & Resources) Lorraine Sulo (Secretary)
<b>31/16</b>	<b><u>Chair's Welcome</u></b>  The Chair welcomed everyone to the Extraordinary General Meeting which had been convened following agreement by the Regional Board at its meeting on 23 June, 2016, for any final decision on the direction of the College's Estates Developments to be delegated to the Finance & General Purposes Committee.
<b>32/16</b>	<b><u>Declaration of Conflict of Interest</u></b>  Andy Winwood declared a conflict of interest in item 34/16.
<b>33/16</b>	<b><u>Apologies for Absence</u></b>  Apologies were received from Liz McIntyre, Liz Parkes and Brian Hood.
<b>34/16</b>	<b><u>Estates Developments – Paper A</u></b>  P Smith presented the Estates Developments paper and provided an update on recent events.  Following the Regional Board meeting on 23 June, an alternative plan was developed should funds from the Scottish Funding Council (SFC) and the sale of Melrose Road not be forthcoming.  The Faculty revised their plans around the best solution for the Animal Care programmes, which proposed for the programmes to remain at Newtown St Boswells, in order to enable the College to secure appropriate accommodation and retain coherence in the curriculum. The Committee discussed the proposed changes and the solution which would temporarily reduce the social space available for students whilst noting the supportive statement within the paper from the College's Students' Association President, B Jamieson.

	<p>P Smith advised that SFC had allocated up to £600,000 (VAT inclusive) to allow the College to undertake the project at Tweedbank (Unit 4.2) and although this allocation was currently with the Scottish Government for approval SFC did not expect any issues.</p> <p>The Committee reviewed the terms of the Tweedbank lease which remain the same as previously agreed and would see the College enter into a ten year lease with a rent review at year five, with no break clause for the relocation of the Brickworks, Painting and Decorating, and Engineering programmes to Tweedbank.</p> <p>P Smith advised that College lawyers had confirmed access rights over Langhaugh Lane to the prospective buyer of Melrose Road who had also indicated that construction costs were higher than anticipated. College lawyers await a response.</p> <p>The Committee noted the risk commentary within the approval paper and agreed to approve the entry into a ten year lease for Unit 4.2 at Tweedbank, along with the revised plans for the Animal Care unit at Newtown St Boswells.</p> <p>The Chair and committee members expressed their gratitude to the Faculties, Estates Team and P Smith for their continued commitment and efforts to ensure the best solution for the College's students and staff.</p>
35/16	<p><b><u>Any Other Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>SFC Funding – Teaching and Fee Waiver Grant for Colleges</b></li> </ul> <p>The Committee noted the recent announcement from SFC which will see the College receive £64,371 for the 2016/17 academic year.</p> <ul style="list-style-type: none"> <li>• <b>Estates Strategy</b></li> </ul> <p>Following the recent estate changes the College's Estates Strategy will be updated accordingly. <b>Action: P Smith</b></p>
36/16	<p><b><u>Date of Next Meeting</u></b></p> <p>The date of the next meeting will take place at 5.30pm on Tuesday 25 October, 2016.</p>

Signed.....

Signed.....

**Chair**

**Clerk to the Board**