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REGIONAL BOARD REPORT

Subject: BCSA Annual Report	**Purpose:** **For Approval** ☐ **For Discussion** ☐ **For Information** ☒
Prepared by: A Hamilton	**Date: 05/06/2018**

Purpose: To update the Regional Board on the work undertaken by BCSA and its associated impact during AY 2017/18

Linked to Strategic Goal 3: Provide a high quality College experience.

Executive Summary:

BCSA activity and impact will be reported under the following themes as outlined in the Framework for Strong and Effective College Students' Associations in Scotland;

- **Shaping the Life and Work of the College**
- **Governance and Democracy**
- **Aware and Active Students**
- **Sustainable Resources**
- **Value and Impact**

Recommendation: N/A

Previous Committee Approvals: N/A

For publication ☒	**For publication with redactions** ☐	**Not for publication** ☐

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Introduction

This report outlines the activity undertaken by the Students' Association (SA) and associated impact during AY 2017/18. Activities and initiatives will be reported under the five themes within in the sector agreed '*Framework for the Development of Strong and Effective College Students*' *Associations in Scotland*', upon which Borders College Students' Association evaluates itself. Themes are outlined below;

1. Shaping the Life and Work of the College
2. Governance and Democracy
3. Aware and Active Students
4. Sustainable Resources
5. Value and Impact

Student Officers

Student Officers are elected annually following a period of nominations and campaigning. The election is run electronically on the college's Moodle platform. Elections are overseen by a Returning Officer and the day-to-day running of the election is delegated to the Students' Association Support Officer.

In May 2017, BCSA appointed full time Student President Emma Smith. In September 2017, BCSA appointed a further seven voluntary officers; VP (Education), VP (Equalities) and five Communities Officers.

The Students' Association has experienced a challenging year as a result of sporadic attendance of the Student President. Following long periods of illness, the Student President resigned in March 2018.

Douglas Jardine has been elected Student President for the 2018/19 term.

SA Strategic Plan 2015-18

Our vision for the SA is to provide opportunities to enhance the student experience at Borders College by committing to the following;

- Representing the Student Voice
- Offering Independent Support and Advice
- Providing Opportunities to Enhance and Develop Transferable Skills
- Promoting an Atmosphere of Belonging
- Communicating Open and Effectively
- Developing a Sustainable and Autonomous Students' Association

The SA's strategic plan will be renewed this year.

1. Shaping the Life and Work of the College

A number of processes and procedures have been put in place to ensure the SA has the ability to influence and shape decisions which have impact of the student experience.

1.1 Student Partnership Agreement

The Student Partnership Agreement (SPA) outlines the ways in which BCSA and the College can interact in order to improve quality and highlights themes the College and BCSA commit to work on together. The table below illustrates work completed on the SPA during academic year 2017/18.

Partnership Theme	Actions Achieved
Student Representation a) *Develop the Faculty Council system to ensure this representational process is consistently effective at driving change and engaging to class representatives* b) *Promote an ethos of partnership between SA and staff*	• Changes to the 2017/18 class representative system with the intention of capturing more detailed and constructive feedback from students • SA proposal for a new class representative system approved by SLT • Regular meetings with Principal • Worked with the Principal to create innovative mechanisms for students to feedback on their student experience (Ask Angela & Buzz the Boss) • SA attendance at HoF meetings • SA provide advocacy service for students • SA driving whole-college partnership working (e.*g. Smash the Stigma, Diversity Celebration*)
Looked after/Care Leaver Students a) Create opportunities for looked after and care leaver students to access peer support and information b) Host events and activities that create a sense of belonging and community	• Development of Wellbeing Point • Celebrating Care Leavers week • Working in partnership with Care Aware staff member • SA actions included within Corporate Parenting plan
Student Community a) Plan and promote student events and	• SA worked in partnership with the Director of Learning & Teaching to

campaigns that encourage a sense of community, inclusion and enterprise b) Engage with potential students to highlight the social and extra-curricular aspects of college	deliver Enterprise Mindset sessions to students • SA leading on Healthy Body Healthy Mind initiative • Student events integrated into annual plan • Establishment of student clubs • Student representation on a range of internal and external committees • Developed new relationships with external partners to enhance the social offer for Borders College students (e.*g. MacArts, Scottish Borders Young Professionals*)

The SPA for AY 2018/19 will be developed and reviewed in consultation with Student Officers and SLT representatives.

1.2 Developments in the Class Representative System (2017/18)
According to the Annual Learner Feedback Survey (AY 2016/17) 59% of respondents believed the Class Representative system worked well, and 64% knew what had been discussed at Faculty Councils. In response to these results, BCSA made a number of developments in AY 2017/18 to enhance the effectiveness of the Class Rep system.

1.3 .1 Class Rep Video
The Class Rep video is a tool used to efficiently communicate the role and responsibilities of class reps and the class rep election process, ensuring the message is consistent across all student groups. This year's video can be viewed at https://www.youtube.com/watch?v=M-AHithomQE

1.3.2 Class Rep Planner
The planner encourages class reps to collect detailed and focussed feedback from classes regarding their learning and teaching. Anecdotally, students have reported that the planner provides more structure and focus when conducting class meetings. Staff reported positive effects of the planner in terms of the quality of feedback reaching Faculty Council. This year, the SA included '*what do we do well*' and '*what can we do better*' sections within each planner question to encourage more balanced and constructive feedback.

1.3.3 Faculty Council Meeting Dates
Meeting dates were revised to fall earlier in the academic year to enable reps to feedback sooner on issues arising in the first few weeks of term.

1.3.4 Class Representative Training
Class rep training was facilitated by the Students' Association Support Officer using the Sparqs accredited Class Representative training programme.

In 2017/18, 96 class reps were trained (72% of total elected reps). This is ↓24% on last year. It is likely the change in responsibility for overseeing the election and training of reps is the reason for this (course tutor to achievement coach).

1.3.5 Class Representative System Proposal
An SA proposal regarding changes to the class representative system was approved by SLT. The new system will mean a move away from some of the key elements of the current 'Faculty Council' model.

The SA identified opportunities to build a system that is

- **Student Led** – operational elements managed primarily by the SA
- **Holistic** – seeks involvement of both academic and support managers at a series of Student Experience Committee (SEC) meetings
- **Representational** - captures student experience themes rather than individual class issues
- **Impactful** - is more effective at communicating the influence of class reps on learning & teaching.

We aim to align the process to the *How good is our college?* framework, to provide a mechanism in which students are able to contribute productively to the college's evaluative processes and help drive improvements to the student experience.

1.3 Committee/Meeting Attendance
Student Officers attend a range of committees, user groups and departmental meetings relevant to the student experience to ensure the learner voice is heard. *Appendix A* provides examples of student feedback raised by SA representatives during AY 2017/18

1.4 SMT Interactions
Regular meetings with the Principal have ensured that BCSA are consulted regularly about developing college initiatives, strategy and decision making. This positive working partnership strengthens BCSA's place within the College structure and highlights the importance of the role they play.

1.5 LGBT Charter Mark
The college achieved a 'Silver' LGBT standard – a project that was driven by BCSA staff and officers. Chartermark work requires a high level of collaborative working between the college and BCSA and encourages each organisation to evaluate its practices in relation to LGBT+ inclusion.

1.6 Healthy Body Healthy Mind Award

The HBHM Award is a partnership initiative between NUS Scotland and Scottish Student Sport, funded by the Scottish Government which focuses on the link between sports, physical activity, smoking prevention and mental health. BCSA signed up to the initiative at the beginning of 2018. We plan to integrate the work into a college mental health working group in AY 2018/19.

1.7 Student Mental Health Agreement (SMHA)

This NUS Scotland initiative aims to bring SAs and their institutions together in a formal agreement to work jointly on mental health issues on campus. BCSA signed up to the SMHA initiative in 2018 and have been working alongside Student Services to create a draft SMHA to be presented to SLT.

1.8 Wellbeing Point

Working in partnership with Student Services, ISLT and Penumbra, the SA established a Wellbeing Point on the student portal, providing access to a library of self-help resources enabling students to manage their own mental health. Visit the Wellbeing Point here;
https://portal.borderscollege.ac.uk/mybc/helpu/

1.9 Student Feedback Mechanisms

BCSA have worked with the College Principal to establish and promote additional feedback mechanisms; Ask Angela and Buzz the Boss. Both have been successful in capturing student feedback and suggestion. Examples of feedback and associated actions can be found in *Appendix B.*

2. Governance and Democracy

The SA has worked to ensure there exist a set of effective democratic structures which enables it to function democratically and effectively represent the interests of Borders College students.

2.1 Operational Planning

Each year, the Students' Association creates an Operational Plan which is linked to our strategic goals. The progress on this year's operational plan can be seen in *Appendix C.* As of June 2018, all but one action have been completed. It is anticipated the outstanding action will be delivered by Aug 2018.

3. Aware and Active Students

BCSA have worked throughout the year to ensure Borders College students are aware of the purpose of the SA, and take an active role within it.

3.1 Student Elections

The 2018 Student President elections saw a voter turnout of 55. This is a significant decrease from last year. As there was one candidate this year, it is likely this is due to the position being uncontested. The SA will be elect three voluntary Vice Presidents in September 2017 with the remit of Activities, Education and Welfare.

(*L-R* Amy Hamilton (*Support Officer*), Douglas Jardine (*President Elect*) and Joe Devlin (*SA Volunteer*))

3.2 Faculty Council Feedback

This year the SA piloted an online class rep feedback tool which was completed by 37% of class reps. Limited staffing resource meant that the SA was unable to dedicate the necessary time to embed this change.

Next year, the SA will continue to utilise an online approach to data collection and move to an entirely paperless class rep system where all feedback is collected electronically. This will provide a more efficient means of data collection and analysis, and is good practice in terms of environmental sustainability.

Below are examples of the feedback collected via the online system ion AY 2017/18;

Does the College effectively promote and signpost the support services available to you?

Are there different approaches used in your class (e.g. PowerPoint. Group work, discussion, project work)?

Is the content of your course what you expected it to be?

3.3 Events

3.2.1 Freshers & ReFreshers Fair
Freshers Fair was held in September 2017 and welcomed over 30 local organisations and companies to Scottish Borders Campus. According to the Freshers Fair survey, 90% students rated the event as ‘very good’ or ‘excellent’. Further qualitative feedback can be found in *Appendix D. ReFreshers* was held in January 2017 to welcome students back to college after the winter break, with a topical ‘*Beat the January Blues’* theme.

3.2.2 Smash the Stigma
The SA’s ‘Smash the Stigma’ campaign comprised elements of political and awareness raising activity. The campaign focused on tackling stigma surrounding mental health. An annual ‘Smash the Stigma’ event in September launched the campaign to new students and communicated the importance of speaking up about mental health, and promoting strategies and techniques to maintain positive mental health.

3.3 Awareness Raising

3.3.1 LGBT History Month
To celebrate LGBT History Month, BCSA facilitated an LGBT meet-up in partnership with LGBT Youth. Young people from across the Borders were invited to Borders College to take part in group activities and hear about the college’s approach to LGBT+ inclusion. This highlighted to local schools the college’s positive ethos in relation to diversity and inclusion and served as an effective transitions event for LGBT+ young people.

3.3 Student Clubs

This year BCSA supported students to develop student-led clubs;
Toast & Tea – SA offer free breakfast to students that wish to attend. This is our most popular club with an average of eight students attending each week.
Belly Dancing Club – Facilitated by a Care student, the belly dancing club promoted positive body confidence and fitness.
BCFM (Borders College Film & Media) – Facilitated by a business student, BCFM is an opportunity for students to learn how to make short films. An example of BCFM's coverage of ReFreshers can be found at https://www.youtube.com/watch?v=jCNeryENwWg

3.4 Community Engagement

3.4.1 Borders Wellbeing College
The Borders Wellbeing College is a Scottish Borders Council funded initiative that creates a safe learning environment where individuals can increase their knowledge of mental health recovery, and learn self-management techniques. The SA has representation on the steering group to ensure consideration of the student voice during the development phase of the project.

3.4.2 Inside Outside Borders
BCSA and Student Services supported the Inside Outside Borders campaign. The project raised awareness for the many young people in the Scottish Borders that face exploitation within the sex work industry.

3.4.2 Scottish Borders Young Professionals
SBYP aims to provide a central hub for social and development opportunities for all young professionals who live and work in the Borders. An SA representative sits on the committee, providing valuable input from future professionals studying at Borders College. Through the SA's involvement, students have had access to opportunities including investment seminars, pub quizzes, competitions and financial management drop-ins.

3.4.3 Diversity Week
The SA are heavily involved in the organisation of Diversity Week events and are leading on the coordination of a community Diversity Celebration event at Borders College in Sept 2018.

3.5 Political Engagement
Student Officers lobbied Scottish Borders Council to improve mental health provision for college students and to achieve parity with local high schools.

4. Sustainable Resources

BCSA continue to develop resources and support required to function effectively and to deliver its core representative purpose.

4.1 Student Representative Council (SRC) Training
All SRC members are offered training to equip them with the skills and knowledge to be effective leaders of their Faculty Councils. Training was facilitated by the SA Support Officer and covered the following key learnings;

- Role and responsibility of Faculty Council Chairs
- Role and responsibilities of Class representatives
- Role of Faculty Chairs within the democratic structure of the Student's Association.

SRC members also participated in enterprise mind-set training, delivered by the Director of Learning and Teaching, and were offered the opportunity to attend a further training session with the Enterprise Institute for Scotland.

4.2 Student Officer Training
Training was facilitated by the Support Officer and consisted of teambuilding activities, icebreakers, planning of events, and individual responsibilities. This provided an opportunity for newly appointed officers to build positive working relationships with each other and plan for the coming year.

A range of CPD opportunities were made available to Student Officers throughout the year including Mental Health First Aid, Applied Suicide Intervention Skills Training and enterprise training.

4.3 Recruitment and Training of Student Officers
In AY 2017/18, the nominations process for Sabbatical Officers was reviewed. It is important to the SA, and to the college, that we elect Presidents that have the skills, qualities and experience necessary to make a positive impact on the student experience at Borders College, and the ability to represent Borders College students effectively. The election of a Student President is democratic, however following consultation with the National Union of Students, we have influenced other aspects of the recruitment process, as outlined below;

- Talent identification - Staff recommend students to the role of President
- Review of Student President job description and development of person specification (see *Appendix E*)
- Nominations reviewed by Head of Student Services to identify potential welfare/attendance issues

- Where relevant, a role of lesser responsibility is recommended to gain experience.
- Introduction of mandatory processes (*e.g.* hustings)
- Development of Student Elections guide (https://issuu.com/borderscollege/docs/bcsa_candidates_guidebook)

5. Value and Impact

BCSA use a number of data collection methods in order to identify its aims and objectives, plan its delivery, and measure its impact.

5.1 Annual Learner Feedback Survey

According to the ALFS 2017/18, 83% of students commented that the Students' Association influences change for the better (↓1% on last year). The SA have identified the class rep system as a key opportunity in terms of increasing the impact of the SA and the overall profile of the SA amongst students and proposed significant changes to the class rep system in order to drive the necessary improvements.

5 Recommendations

The past year has been challenging to the SA given the low attendance and subsequent resignation of the Student President. This, however, presented us with a number of opportunities to strengthen our nomination processes and utilise student volunteers to achieve our operational aims.

Despite staffing issues, the Students' Association successfully delivered on all objectives outlined in the operational plan, with the final objective to be completed by the end of the academic year. This demonstrates the important role SA staff play in maintaining SA activity and continuing to represent students through challenging circumstances.

Looking forward to AY 2018/19, the SA will support the President Elect to achieve the aims outlined in his manifesto;

- Make sport and physical activity available to all students
- Ensure fair access to mental health support for all students
- Continue to improve the Students' Association for all students

Over and above this work, BCSA will focus their work on 2 additional areas;

- Consulting with members to develop a new strategic plan
- Implementation of a new class rep system

Appendix A. **–** Examples of Student feedback raised by SA representatives during AY 2017/18

Feedback	**Faculty Area**	**Reported to (Committee/User Group/Individual)**	**Outcome**
Sale of energy drinks	Access	BaxterStorey Manager	Reduced range of energy drinks and quantity on sale. Happy to remove completely if student opinion is strong.
Gender neutral toilets	Landbased	FM User Group	Gender neutral signage put on toilets at Galashiels and Newtown campus
Sanitary bins in male toilets for transgender students	Landbased	FM User Group	Sanitary bins to be placed in all gender neutral toilets
Cleanliness of keyboards, computers and desks	Business	ISLT/FM Users	Clarified process for deep clean of IT equipment with ISLT
Information regarding support services available	Hairdressing & Beauty	Student Services	Student Services regularly attend SA events, HelpU booklet, Wellbeing Point, information displays
More ESOL resources in library	Creative Industries	Library Manager	Required resources available on short loan
Challenging relationship between class reps	Creative Industries	BCSA	Staff member mediated
Seating not fit for purpose in common room	Landbased	FM Users	Seating to be replaced
Opportunity to create social space for students at Riddell	Landbased	Landbased lecturers	BCSA visited Riddell to discuss with students. Creation of social space with the college plan.
Charge Points	Business	ISLT	More charge points installed in the seating area
Food provision at Newtown	Landbased	FM Users	Various options explored. Access section currently delivering weekly lunch service.
Need for increased mental health support	Many	Student Services	New Horizons peer support group, wellbeing point, lobbying student opinion with various community partners

Appendix B. - Examples of Ask Angela outcomes & Actions

Student Feedback	**Action**
Food provision (Newtown)	New hot drinks vending machine to be procured as part of the college contract. Investigating Access students running a social enterprise café from Newtown serving soup and scones.
Mental health support for students	Discussions are ongoing with Borders Council to try to increase the support available to young people.
Wider offer of books in library (Newtown)	Service available where any students can order books. The Head of Faculty responsible for Newtown will make sure this is emphasised during induction next year.
Not enough parking spaces	Investigated moving 2 containers to create more space. Facilities will repaint the white lines in the better weather to identify spaces more clearly.
Clock in male changing	Completed by facilities staff ASAP
Sofas in common room need replacing (Newtown)	Student Association leather couches moved from Galashiels to Newtown in short term. Look to purchase new sofas in the longer term.
Positive comments made about the quality of the programme and teaching staff in Animal Care.	Passed on to Programme Leader to share with staff
Students would benefit from early induction before start at college	VP Curriculum will look at what the opportunities are for this to happen.
Problems with college e-mail system	Investment to upgrade our network is ongoing and should resolve future issues.
Achievement coaches have been a huge support this year	Feed back to staff
Students would like some support with budgeting and financial management	The head of Student Services will have a look at any third sector organisations that could come into college and provide that support.

Appendix C. - Students' Association Operational Plan

Appendix D. - Freshers Fair Survey Responses

1. Everything, it was an exciting, busy and fun event
2. Busy and friendly
3. It was better this year because we were in the canteen, it felt busy and there were lots of students to talk to
4. There was a wide variety of stalls so there was something that was important for everyone
5. I thought it was very good. Different charities and groups being present although a little crowded
6. The ponies and the alpacas, they were all so fluffy!!
7. Good experience to interact with people around the college & gave me more opportunity
8. Free things and lovely animals
9. Really well done, there was lots of things going on
10. Very enjoyable
11. Asmophere. Nos of external agencies.
12. Well attended by students
13. Friendly and fun
14. Miniature horses and alpacas – large variety of stands
15. Everything – so many stalls, lovely people and excellent stalls
16. Well Organised. Busy.
17. Variety of things and very informative
18. Great choice and plenty of freebies!
19. Everyone was amazingly freidnsly and there was a real sense of commeradary between the students. Lovely event that brought people together with lots of fun.
20. The variety of stalls available
21. The wide range of stalls and freebies as well as watching the students enjoy themselves
22. Great layout, Radio Borders, enthusiastic students and lots of them!
23. Lots of different stalls and interesting informations
24. A chance for students to wander round stalls and learn what is on offer to support them with their studies
25. The event was fantasic. It was well organised, had everything I personally requested, and all the staff I met were friendly and helpful
26. Full of energy – especially Gala!
27. Such a buzz, and lots of engagement going on from the looks of it
28. Well advertised and directed. Stalls were fab also
29. Lively, lots to see
30. Really good event with lots of different things to see and do, only downside was that it seemed quite cramped in the union at busy periods
31. Very helpful and informative

Appendix E.

Job Title	**Student President**
Accountable To	**Student Support Officer and the Students' Association Executive Team**
Responsible For	***See attached chart***
Department	**Borders College Students' Association**

Overall Purpose of Job

To be the figurehead for Borders College Students' Association and be responsible for its operation with democratic governance, leading student representation and progressing the associations' aims and objectives.

Main Duties and Responsibilities

CORE KEY ACCOUNTABILITIES:

a) Lead campaigns and focus on issues which can affect the student experience; for instance, learning and teaching, access, retention, travel, mental health, employment, student finances, student support, liberation, equality and wellbeing
b) Collect student feedback in order to effectively represent students to the college and external organisations
c) Work to establish a student community by coordinating regular association events and activities, and establishing a range of student-led clubs and societies
d) Welcome students during office hours and support and signpost them to people within the college and externally
e) Support students through disciplinary and appeal proceedings and accompany them to college meetings as their representative, when requested
f) Attend student engagement activities as the lead Students' Association representative, for instance enrolment, open days, student induction and all association events
g) Travel between the college's two main campuses and establish regular office hours at both sites to ensure all students are effectively represented by the association
h) Ensure the Students' Association upholds the college's Equality and Diversity policy and works to improve the representation and engagement of under-represented groups, for instance part-time students and apprentices
i) Work with relevant stakeholders to improve and enhance the student experience
j) Support the college's class representative system, including attending all class representative and SRC (Student Representative Council) meetings
k) Coordinate and Chair Executive, SRC and general association meetings
l) Collaborate with e Executive team to ensure the objectives of the association are met
m) Report on the activities of the association to the Executive, SRC and Board of Management
n) Deal with press and media enquiries and Students' Association receives
o) Work alongside staff employed to support the Students; Association and make them, and other relevant staff, aware of the work of the association

p) Liaise with the College Principal through quarterly meetings to ensure they are aware of students issues and the work of the Students; Association
q) Work with students and association staff in the strategic and operational planning of the association
r) Uphold the constitution and aims of the Students' Association
s) Act as NUS delegate leader for Borders College Students' Association, attending all NUS events
t) Be part of the wider student movement, engaging Borders College students in national campaigns led by NUS
u) Carry out all responsibilities associated with being a full member of the College Board of Management
v) Attend training association with being a student representative and Board member
w) Sit on all committees and user groups relevant to the student experience to represent and support student views
x) Monitor the association budget alongside association staff and the college's finance department

The above mentioned duties and responsibilities represent the current situation and may change over time to reflect the changing needs and requirement of the College.

Signed …… Date ……
(Staff Member)

Signed …….. Date ……
(Line Manager)

DRAFT

PERSON SPECIFICATION

QUALIFICATIONS		Essential or Desirable
Current Borders College Student		E
Educated to HNC/D level		D

KNOWLEDGE		Essential or Desirable
Understanding of current issues within Further/Higher Education and Students' Associations		D
A working knowledge of information-gathering tools such as online surveys		D

EXPERIENCE		Essential or Desirable
Experience of organising and promoting events		E
Experience of meeting deadlines and delivering results		E
Experience of working with and empowering students/young people		D
Experience of working in a student representation role (e.g. class representation		E

INTERPERSONAL SKILLS & ABILITIES		Essential or Desirable
Good written and verbal communication skills		E
Ability to digest complex information and explain it clearly to others, including large audiences		D
Ability to work effectively in a team		E
Ability to use social media communication channels		D
Approachable and friendly		E
Supportive and empathic		E
Ability to motivate and encourage others about new ideas and initiatives		D

INTERPERSONAL SKILLS & ABILITIES		Essential or Desirable
Good written and verbal communication skills		E
Ability to digest complex information and explain it clearly to others, including large audiences		D
Ability to work effectively in a team		E
Ability to use social media communication channels		D
Approachable and friendly		E
Supportive and empathic		E
Ability to motivate and encourage others about new ideas and initiatives		D

OTHER ABILITIES/QUALITIES		Essential or Desirable
Good problem solving skills		E
Good administrative and IT skills including Microsoft Office (Word, PowerPoint, Outlook)		E
Ability to work independently without direct supervision		E
Ability to work under pressure and handle changing priorities		E
Ability to manage multiple priorities and tasks		E
Highly motivated and enthusiastic		E

Values and Ethics		Essential or Desirable
Willingness to work within a democratic student-led environment		E
Willingness to enhance the student experience		E
Willingness to work with NUS to influence national policy and legislation		D
Ability to work occasional evenings and weekends		E
Ability to attend conference, meetings and networking opportunities		E
Ability to be a positive role model for students and colleagues		E
Ability to act professionally and with integrity at all times		E
Ability to be respectful others		E
Willingness to value the contribution of everyone working for, learning in and associated with the college		E