

# AUDIT COMMITTEE REPORT

<b>Subject:</b> Business Continuity Plan	<b>Purpose:</b> <b>For Approval</b> <input checked="" type="checkbox"/> <b>For Discussion</b> <input type="checkbox"/> <b>For Information</b> <input type="checkbox"/>	
<b>Prepared by:</b> Hazel Robertson, Vice Principal – Finance and Corporate Services	<b>Date:</b> 31 January 2019	
<b>Purpose:</b> For members to consider and approve reporting approach on the College's Business Continuity Plan.		
<b>Linked to Strategic Goal 5: Build Sustainability.</b>		
<b>Executive Summary:</b>  <p>The Board's Operational Plan, which was approved by the Board in October 2018, contained an action for the Audit Committee to have increased scrutiny and review of the College's Business Continuity Plan (BCP).</p> <p>The College has a comprehensive plan in place and is able to operate within this plan to deal with any events which interrupt our ability to provide comprehensive services (for example in adverse weather or the recent strike action).</p> <p>We are planning to have an SLT development session focusing on business continuity (date to be confirmed) at which time we intend to invite an expert speaker from the College Development Network. At this event we will explore potential scenarios and test out understanding of how the BCP would address these scenarios.</p> <p>Following this session it would seem to be a good time to update the Audit Committee.</p> <p>Lessons learned should be captured following any application of the BCP arrangements and the findings from such events will be captured in the report.</p> <p>The report will also capture any relevant multi agency activity which we are involved in, as it relates to Emergency Planning and BCP.</p> <p>An annual update will be scheduled into the Audit Committee calendar.</p> <p>Members are asked to consider and approve this approach to reporting on BCP.</p>		
<b>Recommendation:</b>  <p>That the Committee approves the reporting approach on the College's Business Continuity Plan.</p>		
<b>Previous Committee Approvals:</b> n/a		
<b>For publication</b> <input checked="" type="checkbox"/>	<b>For publication with redactions</b> <input type="checkbox"/>	<b>Not for publication</b> <input type="checkbox"/>