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REGIONAL BOARD REPORT

Subject: Report from the Nominations Committee	**Purpose:** **For Approval** ☐ **For Discussion** ☐ **For Information** ☒
Prepared by: Tony Jakimciw	**Date:** 25 November 2019

Purpose:
To provide the Regional Board with the Annual Report for the period August 2018 – July 2019.

Linked to Strategic Goal 3: Provide a high quality College experience.

Executive Summary:

The annual report of the Nominations Committee for the period August 2018 – July 2019 is attached.

Recommendation:
To note the content.

Previous Committee Approvals:
n/a

For publication ☒	**For publication with redactions** ☐	**Not for publication** ☐

Borders College

Annual Report of the Nominations Committee 2018-19

Committee function.

The committee is responsible to the Board for determining the process for nominations, appointments and extensions to the Regional Board of 'ordinary' members and to nominate candidates for the approval of the Regional Board, Chair and Ministers to fill any vacancies.

Terms of reference are

- To nominate candidates for the approval of the Regional Board, Chair and Ministers to fill vacancies on the Regional Board;
- To conduct succession planning with the dual purpose of ensuring that the members of the Board have the requisite skills, experience, knowledge and other relevant attributes for the Board to perform effectively, and ensuring there is diversity in relation to members' protected characteristics.
- To develop policies and procedures for the induction, training and development of Regional Board Members.
- To review and approve procedures for search, nomination and appointment of new members. Ensure that these follow Ministerial guidelines in relation to the appointment, re appointment/extension of' 'ordinary' members, incorporating consideration of the Regional Board Member's performance and contribution to the Regional Board;
- Consideration of formal succession planning arrangements, for 'ordinary' members and in particular the key roles of Principal and Vice Chair; taking into account the challenges and opportunities facing the college and the sector

Committee meetings

The committee met once in 2018/19

At its meeting on **30 August 2018** the committee considered the recruitment of new Board members. Present were;

Tony Jakimciw (Chair)

Elaine Acaster

Virginia Grant

David Peace

In attendance

James Ayling (Board Secretary)

Sheila McColm (Minute Secretary)

Having considered the skills and experience matrix of the board and current vacancies, the committee identified the criteria and appointments process for new members. A panel of the committee subsequently undertook the recruitment process and its recommendation to the Board and Ministers were approved and resulted in Nuala Broderick, Paul Scrimger and Jess McBeath being appointed in February 2019.

The Committee has complied with Scottish Ministers guidance on College Sector Board Appointments and powers under the Further and Higher Education (Scotland) Act 1992 and the Further and Higher Education (Scotland) Act 2005 in the recruitment and appointment or extension of Regional Board Members and has conducted an open, transparent and merit based recruitment process for new Board Members.