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CURRICULUM AND QUALITY COMMITTEE REPORT

Subject: Update on Learning & Teaching Enhancement, including Observations	**Purpose:** **For Approval** ☐ **For Discussion** ☐ **For Information** ☒
Prepared by: J Robertson	**Date:** 12 February 2020
Purpose: To update CQC on progress in Learning & Teaching Enhancement, including Observations	
Linked to Strategic Goal 3: Provide a high quality College experience.	

Executive Summary:

The Learning & Teaching Enhancement Specialists (LTES) commenced their programme of Observations for 2019-20 in November 2019, following conversion of their process from paper to digital in OneNote.

To date they have undertaken 28 Observations, including one carried out jointly for standardisation purposes. They are planning a further joint Observation for prior to Easter as they progress to the target of 50 Observations during this academic year.

The LTES introduced follow up visits, to take place approximately one month after Observations, towards the end of last session on a targeted basis. This year they are carrying these out as standard, and they are proving useful in building trust in the process, as they support the observees to take enhancement/improvement action.

Following on from themes arising out of last years' student engagement exercises and Observations, the LTES have:

- undertaken a benchmarking visit to another College, sharing information with other teams on their return
- developed and carried out two "10 minute takeaway" sessions with CLMs cascading these out through team meetings, and sharing them through Moodle:
    - supporting Core Skills through learning & teaching - worked with core skills staff to support awareness through materials and posters
    - evaluating own lessons for self-reflection – how well this is being used will be picked up through Observations

In addition, the LTES are contributing to observations for staff undertaking professional qualifications within the College's processes and delivering a workshop session within the PDA.

On the basis of feedback from staff, we invited Mike Bell from the Evidence Based Teachers Network to deliver a session to all teaching staff at the beginning of December. This was very well received, as it encouraged reflection on how people learn, responding in turn by identifying a small number of techniques to try. Time was included for team discussion and feedback. A follow up session has been allowed for in the next development day (18 February) to find out how staff are progressing with this, and the LTES have also included this for discussion within the Observation process. As a College we now also have access to resources via the Evidence Based Teachers Network website.

Recommendation: To note the contents of this update.		
Previous Committee Approvals:		
For publication ☒	**For publication with redactions** ☐	**Not for publication** ☐